



RULES AND INSTRUCTIONS FOR THE JULY 2024 GEORGIA BAR EXAMINATION

Registration Verification

Applicants who register for the Bar Exam will receive a notification at the top of their homepage that they "have successfully registered for the July 2024 Bar Examination." They also will receive an email about laptop registration in early June 2024 and a message about exam logistics on their homepage the week of July 8.

Admission tickets are not issued, but applicants who have not registered for the Exam will not be seated. The regular deadline to complete the registration process is June 1 at 4 p.m., and the final registration deadline (with a \$500 late fee) is June 15 at 4 p.m.

Laptop Registration

Almost all applicants find that it is to their advantage to take the exam on a laptop, and you can find the answers to frequently asked questions about laptop testing [here](#).

Location of the Exam, Parking, and Hotels

The Georgia Bar Exam will be administered at the Georgia International Convention Center ("GICC"), which is located at 2000 Convention Center Concourse, College Park, Georgia 30337. You can view pictures of the exam room by clicking [here](#). Parking will be in Lots A-E (which are conjoined lots on the north side of the GICC), and the \$10 parking fee may be paid by credit or debit card (no cash). There may be a long line to enter and exit the parking lot, so consider a rideshare or carpool. The GICC is also accessible via the ATL SkyTrain (which connects to MARTA at the airport). Plan your trip before exam day so that you will arrive on time to the exam. For more information about getting to the GICC, [click here](#). There are several hotels within walking distance of the GICC. You are responsible for making hotel reservations, and we recommend that you do this as soon as possible. For reservation links, [click here](#).

Exam Dates

The two-day Georgia Bar Exam will be administered on Tuesday, July 30 and Wednesday, July 31, 2024. The one-day Georgia Attorneys' Exam will be administered on Tuesday, July 30, 2024; applicants taking the Attorneys' Exam do not return on Wednesday to take the MBE.

No Cell Phones, Watches, or Other Electronic Devices

You are prohibited from having a cell phone, watch, or any other electronic device (other than your registered laptop) in the exam room. Digital clocks with the official time will be displayed in the exam room. Oral notifications will be provided 45 minutes, 10 minutes, and 1 minute before time is called for each exam session.

Required Items

- You are required to bring an **official photo ID** and place it on your table during each exam session. Acceptable forms of ID include a driver's license, a passport, or other government-issued photo ID. **The name on your photo ID must match the name under which you filed your application.**
- **Laptop computers on Tuesday:** If you are taking the Exam on a laptop, you must bring your registered laptop computer and laptop power cord on **Tuesday only**. You should also bring an extension cord if your laptop power cord is shorter than the standard six feet. You will not have to rely on your battery; electrical connections will be supplied at each table. It is your responsibility to ensure your laptop is in working order prior to the Exam. Applicants may use a mouse (wired or wireless) and mouse pad, but it is not recommended. If you want to use a mouse, you should practice with the mouse on a mock exam.
- **Black pens on Tuesday:** All applicants will need a black pen to sign documents during the pre-exam instructions. If you wish, you may write notes in your MPT booklet in the morning, and scratch paper is provided with the essay questions in the afternoon. If you are handwriting your answers, you will also use black pens to write your MPT and essay question answers.
- **Pencils on Wednesday:** Non-mechanical #2 pencils are required for the Multistate Bar Examination (MBE), and mechanical pencils are prohibited. The MBE is administered with paper answer sheets, and laptops are not allowed on Wednesday. You may bring a manual (not battery operated) pencil sharpener.

Allowed Items

- Highlighters (Tuesday only).
- Manual pencil sharpener (Wednesday only).
- Water in clear, unlabeled bottles.
- Clear plastic bag for laptop computer. (Alternatively, you may carry your laptop into the exam room in your hands.)
- Clear plastic bag for personal items (wallet, cash, credit card, parking claim ticket, keys, personal hygiene items (including feminine hygiene items), and medications).
- Up to two KN-95 or N-95 face masks and a mask clip/"ear protector."

The NCBE prohibits applicants from bringing their own ear plugs into the exam room, but foam ear plugs will be provided.

No Food or Drinks

The NCBE does not allow food or drinks (including gum and candy) other than water in the exam room unless an administrative accommodation has been pre-approved by the Office of Bar Admissions. Water must be in clear, unlabeled bottles. Prohibited items must be placed in the black bins outside the exam room, and the Board of Bar Examiners and Office of Bar Admissions assume no liability for any damaged or missing items placed in the bins.

Lunch

You must leave the exam room during the lunch break. Several lunch options (including Chick-fil-A, Dunkin', and Papa Johns) are available within the GICC. You may leave the GICC for lunch, but remember that traffic can be heavy and that the exam resumes promptly at the times posted below.

Prohibited Items

If you have in your possession in the exam room any electronic device (other than your registered laptop) or any other prohibited items, you will be reported to the Board of Bar Examiners and the Board to Determine Fitness of Bar Applicants. Your device may be confiscated for an indefinite period of time and sent to the NCBE to verify that there is no exam information on the device.

The following items are NOT allowed inside the Exam Room:

- Backpacks or bags of any kind, other than clear plastic bags for laptops and personal items (as described above)
- Briefcases, laptop bags, suitcases, purses, and any bags other than clear plastic bags
- Clothing (or any item) with profanity
- Headphones or ear plugs (except as provided by the Board of Bar Examiners)
- Watches and clocks
- Electronic devices other than registered laptops (including cell phones, fitness trackers, cameras, calculators, recording devices, and headphones)
- Flip-flops or backless shoes
- Food or beverages other than water (unless an administrative accommodation has been pre-approved by the Board of Bar Examiners)
- Hats or coverings worn on the head, except religious apparel (unless an administrative accommodation has been pre-approved by the Board of Bar Examiners)
- Highlighters (prohibited on Wednesday only; allowed on Tuesday)
- Non-transparent laptop skins/covers
- Mechanical pencils
- Perfumes or colognes
- Paper or written materials
- Umbrellas (the GICC will provide a place to leave umbrellas in the lobby)
- Weapons (which are also not allowed anywhere on GICC property)
- White-Out/correcting fluid or tape
- External keyboards (You must use your laptop keyboard.)
- Any removable media, such as memory cards, USB devices, or other storage devices.

No Smoking

The GICC is a non-smoking facility.

Clothing and Climate Control

Casual, comfortable clothing is appropriate. You should consider layered clothing because some applicants find the exam room to be cool. Hooded sweatshirts are allowed, but you

may not wear the hood over your head (pursuant to NCBE requirements). Coats, jackets, and other clothing will be checked for prohibited items.

Do not wear perfumes, colognes, or any other fragrant substance, as there may be applicants who have allergies aggravated by these scents. Wear quiet shoes with soft soles, as you may have to walk across the Exam Room to the restrooms during the Exam. Do not wear backless shoes, including flip-flops.

Admission to the Exam Room

- **Seating:** All seats are preassigned with a name card at each seat. You must sit in your assigned seat throughout the entire exam. Charts indicating the Row Number on which your seat is located will be posted in the lobby outside the exam room. Inside the exam room, row numbers are posted on the front table of each row and on paddles held by the row monitors.
- **Laptop Applicants (Tuesday):** On Tuesday, you will be admitted to the exam room at 8:00 a.m. All removable media must be removed from your laptop prior to entering the exam room. Upon admission, you should locate your seat, place your photo ID on the table by your name card, and follow the Exemplify Instructions placed at your seat. Laptop Instructions will begin at 8:15 a.m. **Any Laptop Applicant arriving after 8:15 a.m. may not be admitted to the exam room until 8:55 a.m. and may be required to handwrite the MPT and Essay portions of the exam.**
- **Handwriting Applicants (Tuesday):** On Tuesday, handwriting applicants will be admitted to the exam room at 8:55 a.m. Upon admission, they should locate their assigned seat and place their photo ID on the table by their name card.
- **All Applicants (Tuesday and Wednesday):** For the morning sessions, there will be no admission to the exam room after 10:00 a.m. For the afternoon sessions, there will be no admission to the exam room after 2:30 p.m.
- **All Applicants (Wednesday):** On Wednesday, all Applicants will be admitted to the exam room at 9:00 a.m. and must be seated when Exam Instructions begin at 9:05 a.m.

Anonymous Grading

You must not write your name on any MPT or Essay testing materials or answers. Until the completion of grading, exam answers will be identifiable only by Applicant Number.

Composition of Exam and Exam Tips

You can find information about the composition of the exam and exam tips [here](#).

MPT Items and Essay Questions – Tuesday

Almost all applicants choose to register a laptop to take the MPT and essay portions of the exam. For applicants who choose to handwrite, the Board of Bar Examiners will furnish one 12-page letter-size answer book for each MPT item and one 9-page letter-size answer book for each essay question.

MBE – Wednesday

Wednesday is devoted entirely to the MBE, which is administered with paper answer sheets. Laptops are not allowed on Wednesday.

Nonstandard Testing Accommodations

Except for applicants with double-time (who will test over four days), applicants with nonstandard testing accommodations will test over the same two days as standard-time applicants but for an extended period on each day.

Technical Support

It is your responsibility to ensure that your laptop is dependable and that it is in working order prior to the exam. ExamSoft site engineers will provide limited technical support.

Laptop Problems

In the unlikely event of a laptop problem, do NOT turn off your laptop unless you are required to do so based on the instructions included in the “Technical Issues” section of the Exemplify Instructions, which will be placed at your seat on the day of the Bar Exam. In the event of a hardware or software malfunction or power failure that cannot be resolved, you will be required to handwrite the remainder of your exam answers. No extra time can be given in the event of a laptop malfunction. The Director of the Office of Bar Admissions has the final authority to determine your eligibility to use laptop testing for the Bar Exam.

Uploading Answers

You are required to upload your MPT and Essay answer files no later than noon on Thursday after the second day of the Bar Exam. You may complete the upload of the answer files any time prior to the noon deadline, and you are strongly encouraged to upload as soon as possible after leaving the exam room on Tuesday afternoon.

No Leaving the Exam Room

If you complete a portion of the Exam prior to the ending time for that session, you are prohibited from turning in your answers early or leaving the exam room until you are dismissed. Because others will be finishing their work, you should remain in your seat after the ten-minute warning is given.

Restrooms

Entrances to the restrooms are located inside the exam room and are clearly designated.

No Talking

You are prohibited from talking to other applicants during each exam session, including in the restrooms.

Violation of Rules

Once time is called, any applicant who continues to type or write may be disqualified from the Exam. Any applicant who violates any of the Rules and Instructions for the Bar Exam will be reported to the Board to Determine Fitness of Bar Applicants and the Board of Bar Examiners.

Inability to Complete the Exam

If you decide to withdraw from the Exam after it has begun, you must report this decision to a member of the staff of the Office of Bar Admissions at the administration table in the exam room and complete a withdrawal form prior to leaving the exam room.

Oath of Applicant

By taking the Georgia Bar Exam, you will be deemed to have sworn to or affirmed the following:

I solemnly swear or affirm that I have no previous information as to the contents of the questions upon which I have been examined and that I have not received directly or indirectly, from any source whatever, any assistance, but that I wrote the answer exclusively from my knowledge.

No Contacting Board Members

You are prohibited from contacting any member of the Board to Determine Fitness of Bar Applicants or any member of the Board of Bar Examiners about the Bar Exam.

Notification of Results

All Applicants will receive written notification of their Bar Exam results. We will announce the score release date on the [“Latest News” section of our website](#), and we will not surprise applicants by releasing scores earlier than the announced date. The pass list will be posted on our web site no later than 4:00 p.m. on the scheduled release date.

Inclement Weather

In the event of inclement weather, the Georgia Bar Exam will proceed as scheduled as long as the GICC remains open, and we will notify applicants [on our website](#) if the GICC is closed. If severe weather is predicted for the days of the Bar Exam, please plan accordingly. Late applicants will not be allowed to make up any time lost.

In the event of a power outage during the exam that requires the use of the Convention Center’s generator, all applicants may be required to handwrite the remainder of the MPT/Essay portion of the Bar Exam in the answer books that will be distributed by the Office of Bar Admissions.

Exam Schedule

TUESDAY MPT ITEMS AND ESSAYS		WEDNESDAY MBE	
Laptop Applicants Admitted	8:00 am	Admission to Exam Room	9:00 am
Laptop Applicants Must Be Seated	8:10 am	Morning Instructions Begin	9:05 am
Laptop Set Up Instructions	8:15 am	MORNING SESSION	9:30 am – 12:30 pm
Handwriting Applicants Admitted	8:55 am		No Admission after 10:00 am
Morning Instructions Begin	9:00 am		
MORNING SESSION MPT Items 1 and 2 <i>(no breaks between items)</i>	9:30 am – 12:30 pm		
	No Admission after 10:00 am		
LUNCH (Laptops must remain in Exam Room)		LUNCH	
Readmission to Exam Room	1:40 pm	Readmission to Exam Room	1:40 pm
Afternoon Instructions Begin	1:50 pm	Afternoon Instructions Begin	1:45 pm
AFTERNOON SESSION Essay Questions I, II, III, and IV <i>(no breaks between questions)</i>	2:00 – 5:00 pm	AFTERNOON SESSION	2:00 – 5:00 pm
	No Admission after 2:30 pm		No Admission after 2:30 pm
Deadline to Upload MPT and Essay Answer Files from Laptop: Thursday at 12:00 Noon			

All posted times are Eastern Time. Oral notifications will be provided 45 minutes, 10 minutes, and 1 minute before time is called for each exam session.